*Chippewa Falls Middle School*

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grade\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As you know, your child has been participating in the Check In/ Check Out (CICO) program here at the Chippewa Falls Middle School. The purpose of this letter is to inform you that your child has graduated from the program. You can see by the enclosed graph of your child’s progress that he/she has met his/her goal consistently.

At this time, your child no longer needs to participate in Check-In/Check-Out. However, if the need arises in the future, CICO may be revisited.

If you have any questions about this graph or about our Check In/ Check Out (CICO) program, please feel free to give me a call at (715)726-2400.

Thank you very much for your continued support.

Sincerely,

CICO Manager

Cc: File - Monitor